



City of Palm Desert  
 Department of Public Works

# Application for Grading Permit

TO BE USED FOR ALL LAND ALTERATION, IMPROVMENTS AND FINAL MAPS  
 THIS FORM IS NOT A PERMIT - NO LAND ALTERATION IS TO BE PERFORMED UNTIL A PERMIT IS ISSUED

## IMPORTANT NOTICE

From Submittal it will take 4-6 weeks to review plans. Comments will be sent to the engineer directly. It typically takes 3 to 4 revisions before plans are approved.

All Grading Permit Applicants must prepare a **PM10** plan per the SCAQMD guidelines. Packets for projects less than 10 acres are available at the counter and online.

All Projects larger than (1) acre must prepare a **SWPPP** plan and file a **NOI** (submitting proof of payment & mailing).

Plan Check Fees are **Due** at time of Submittal. Additional Fees Including Inspection Fees, Impact Fees, Fees, Bonds and Refundable Cash Deposits will be required at permit issuance. You will receive a summary when your plans are approved by the City Engineer.

## Project Type - Check All That Apply

|  |  |   |       |
|--|--|---|-------|
| Project Name _____   |  | APN _____                               |       |
| Project Address _____  |  | Planning Commission Approval Date _____ |       |
| <input type="checkbox"/> Single Family Dwelling                    |  | Case #                                  | _____ |
| <input type="checkbox"/> Commercial/Industrial/Multifamily Project |  | Tract Map #                             | _____ |
| <input type="checkbox"/> Parcel Map                                |  | Parcel Map #                            | _____ |
| <input type="checkbox"/> Residential Tract Map                     |  | Building Permit #                       | _____ |
| <input type="checkbox"/> Unclassified Miscellaneous Project        |  |   |       |
| Owner Info _____   |  | Engineer _____                          |       |
| Name _____   |  | Contact _____                           |       |
| Address _____  |  | Address _____                           |       |
| City, State, Zip _____   |  | City, State, Zip _____                  |       |
| Phone # _____  |  | Phone # _____                           |       |

## Application Type - Check 1 only, or all that apply from 2-7

- 1  Applying For A Permit for A Single Dwelling
- 2  Applying for Rough Grading Permit
- 3  Applying for Precise Grading Permit
- 4  Submitting for Street/Storm Drain Improvements
- 5  Submitting for Traffic Signal/Traffic Signing and Striping
- 6  Submitting a Final Parcel Map
- 7  Submitting a Final Tract Map

|                 |
|-----------------|
| OFFICE USE ONLY |
|                 |

## Applicant Signature

|                   |                 |
|-------------------|-----------------|
| Print Name _____  | Signature _____ |
| Print Title _____ | Date _____      |

**Grading Plan Check Fees - Check Only One**

Single Family Endfill (Single Dwelling on Previously Subdivided Lot) \$698.00 >>

Commerical/Industrial/Multi-Family Project

|                          |                      |   |               |   |                      |                      |                         |
|--------------------------|----------------------|---|---------------|---|----------------------|----------------------|-------------------------|
| Total Acreage            | <input type="text"/> |   |               |   |                      |                      |                         |
| Up to the First(3) Acres | -3                   |   |               |   |                      | \$853.00             |                         |
| Each Additional Acre     | <input type="text"/> | X | \$310.00/Acre | = | <input type="text"/> |                      |                         |
| <b>Subtotal</b>          |                      |   |               |   |                      | <input type="text"/> | >> <input type="text"/> |

Residential Tract Grading

|                          |                      |   |             |   |                      |                      |                         |
|--------------------------|----------------------|---|-------------|---|----------------------|----------------------|-------------------------|
| Total Numbered Lots      | <input type="text"/> |   |             |   |                      |                      |                         |
| Up to the First (8) Lots | -8                   |   |             |   |                      | \$1,628.00           |                         |
| Each Additional Lot      | <input type="text"/> | X | \$78.00/Lot | = | <input type="text"/> |                      |                         |
| <b>Subtotal</b>          |                      |   |             |   |                      | <input type="text"/> | >> <input type="text"/> |

Subtotal this Section >>

**Improvement Plan Check Fees - Check all that Apply**

Hydrology Study/Acre Total Acreage  X \$352.00 =  \$0.00 >>

SWPPP/NPDES \$176.00 >>

Half Street Improvements - Use CL Stationing to Determine Length Minimum Fee \$891.00

Length of Street (over 1000 L.F.)  X 0.891 =  >>

Full Street Improvements - Use CL Stationing to Determine Length Minimum Fee \$1,550.00

Length of Street (over 1000 L.F.)  X 1.550 =  >>

Storm Drain Improvements - Use CL Stationing to Determine Length Minimum Fee \$1,550.00

Length of Storm Drain (over 1000 L.F.)  X 1.550 =  >>

Traffic Signing and Striping \$1,110.00 >>

Traffic Signal \$1,480.00 >>

Subtotal this Section >>

**Final Tract or Parcel Map Plan Check Fees**

Final Map

|                 |                      |   |          |   |                      |                      |                         |
|-----------------|----------------------|---|----------|---|----------------------|----------------------|-------------------------|
| Minimum Fee     |                      |   |          |   |                      |                      |                         |
| Numbered Lots   | <input type="text"/> | X | \$125.00 | = | <input type="text"/> | \$1,253.00           |                         |
| Lettered Lots   | <input type="text"/> | X | \$125.00 | = | <input type="text"/> |                      |                         |
| <b>Subtotal</b> |                      |   |          |   |                      | <input type="text"/> | >> <input type="text"/> |

Subtotal this Section >>

**Landscape Plan Check Fees - Check Only One**

|   |               |                      |
|---|---------------|----------------------|
| <input type="checkbox"/> Non-Residential Landscape Improvements or Renovations Up to 10,000 sq ft   | \$474.00 >>   | <input type="text"/> |
| <input type="checkbox"/> Non- Residential Landscape Improvements or Renovations 10,001-22,000 sq ft | \$711.00 >>   | <input type="text"/> |
| <input type="checkbox"/> Non-Residential Landscape Improvements or Renovations Over 22,000 sq ft    | \$1,106.00 >> | <input type="text"/> |
| <input type="checkbox"/> Residential Tracts (Single Family Home)                                    | \$198.00 >>   | <input type="text"/> |
| <input type="checkbox"/> Residential Tract Models   | \$474.00 >>   | <input type="text"/> |
| <input type="checkbox"/> Single Family Home 5,000 - 22,000 sf                                       | \$711.00 >>   | <input type="text"/> |
| <input type="checkbox"/> Single Family Home over 22,000 sf  | \$1,106.00 >> | <input type="text"/> |

Subtotal this Section >>

**Other Miscellaneous Plan Check Fees**

|  |                      |                |                      |
|--|----------------------|----------------|----------------------|
| <input type="checkbox"/> Additional Plan Checking Fee Due After 3rd Review | Additional Reviews x | \$388.00 >>    | <input type="text"/> |
| <input type="checkbox"/> Plan Revision Review                              |                      | \$155.00/Hr >> | <input type="text"/> |
| <input type="checkbox"/> WQMP (Water Quality Management Plan) Review       |                      | \$3,700        | <input type="text"/> |

Total Plan Check Fees Due at Submittal

Staff Initials