



City of Palm Desert
 Department of Building and Safety

Building Permit Application

(For Office Use Only)

PERMIT NO: _____
 PLAN LOCATION: _____
 APN: _____

Project Address: _____ **Suite #** _____

Total Value of work: \$ _____

Project Description (be specific): _____

Contractor Business Name		Property Owner Name	
Address		Address	
City	Zip	City	Zip
Phone		Phone	
E-mail		E-mail	
Contractor License No.			
<input type="checkbox"/> Architect Name <input type="checkbox"/> Designer Name		Engineer Name	
Address		Address	
City	Zip	City	Zip
Phone		Phone	
E-mail		E-mail	
License No.		License No.	

Applicant Name	Signature	Date
Contact Telephone Number	E-Mail	

***THE REVERSE SIDE MUST BE COMPLETED FOR RESIDENTIAL REMODELS AND TENANT IMPROVEMENTS**

Structure Information:

Roof Type (circle one): Shingles Built Up Concrete Foam Metal Tile type: _____	Occupancy Group (circle one): R2 R3 A.2 U R3-U A2 B M MIXED
Construction Type (circle one): IA IB IIA IIB IIIA IIIB IV HT VA VB	Fire Sprinklers: YES <input type="checkbox"/> NO <input type="checkbox"/>

All applicable information must be completed below

<u>Commercial</u>	Remodel Sq. Ft.	Addition Sq. Ft.	<u>Residential</u>	Remodel Sq. Ft.	Addition Sq. Ft.
Assembly Area			Accessory Cover		
Office			Garage Area		
Retail			Living Area		
Warehouse/Storage			No. of Bedrooms		
Total Building			No. of Baths		
Accessory Cover			No. of Dwelling Units		

Multi-family, some Residential, and Commercial Projects plans must be submitted to the Fire Department. Fire requires one (1) complete set of plans. Please call Fire at (760) 346-1870 for further information.

THE FOLLOWING ITEMS ARE BEING SUBMITTED:

(Please check all that you have provided)

- 2 COMPLETE SETS OF PLANS**, including the following supporting documents if applicable:
- Structural Calculations**
 Title 24 – Energy Calculations
- Truss Calculations**
 Soils report
- CF-R Forms**
 Manufacturer's Specifications
- Electrical** **Mechanical** **Plumbing**
 HOA Letter of Approval (required by Planning Dept.)

Assessor:

Please submit the following for new construction, square footage addition to an existing structure, photovoltaic and swimming pool permits

- ✓ Commercial projects- 1 title page, 1 site plan, 1 elevation, 1 floor plan
- ✓ Residential projects- 1 site plan, 1 dimensioned floor plan, at least 1 elevation plan

FEES

Plan Check Hourly: \$168.00 *(Plan Review Fees may be adjusted after Plan Review)*
 Inspection Hourly: \$159.00
 Archive Fee:
 8.5x11 up to 11x17 \$.07 per page
 Plans \$.80 per page

Do not base your permit fees off of the fees stated above. For Reference Only.