

**CITY OF PALM DESERT  
NOTICE INVITING PROPOSALS  
CONSULTANT SERVICES FOR CONDUCTING A  
COMPREHENSIVE USER FEE AND FULL COST ALLOCATION PLAN**

PUBLIC NOTICE IS HEREBY GIVEN that the City of the Palm Desert (City) invites proposals for the above stated services and will receive such proposals in the offices of the City Clerk up to the hour of **5:00 p.m. on March 8, 2019**.

The City of Palm Desert is requesting proposals from highly qualified consulting firms to conduct a comprehensive user fee and full cost allocation plan, in accordance with this Request for Proposal (RFP). The plan will ultimately ensure the utilization of comprehensive overhead and user fee rates for the City.

It is the City's intent that all firms obtain the full content of this RFP and any addenda via the City's website located at [www.cityofpalmdesert.org](http://www.cityofpalmdesert.org). To view the RFP, from the main menu under "Quick Links," click on "Projects Up For Bid." Primary firms that anticipate submitting a proposal are required to send an email to City staff below acknowledging receipt of the RFP so that the City can add the firm to its notification list. Please include the contact person, the name of the firm, address, phone number, and email address.

For more information, please contact:

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P: (760) 776-6335

Palm Desert is committed to inclusion and diversity and welcomes proposals and bids from contractors, consultants, and vendors of all faiths, creeds, ancestries, and ethnicities without regard to disability, gender identity, sexual orientation, or immigration status. The City condemns and will not tolerate prejudice, racism, bigotry, hatred, bullying, or violence towards any group within or outside of our community.

DATE: February 1, 2019

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**RACHELLE D. KLASSEN, CITY CLERK  
CITY OF PALM DESERT, CALIFORNIA**