



CITY OF PALM DESERT PUBLIC WORKS / ENGINEERING DEVELOPMENT PLAN / MAP CHECK SUBMITTAL CHECKLIST

If you are submitting improvement plans final maps for plan check, the appropriate submittal checklist requirements are necessary at the time of the 1st submittal. The quantity of items for submittal is shown in ().

(3) MASS OR ROUGH GRADING

(24x36 plan size, Geotech engineer signature block required)

1. PLAN/REPORT REVIEW FEE
 2. CONDITIONS OF APPROVAL
 3. APPROVED TENTATIVE MAP
 4. (2) HYDROLOGY REPORT (for rough grading)
 5. (2) SOILS REPORT
 6. SWPPP (24x36 plan size as applicable w/o manual)
 7. PM10 APPLICATION (8 ½ x 11)
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(2) PRECISE GRADING & PAVING – Commercial & Multi-Family Projects

(24x36 plan size, Geotech engineer signature block required)

1. PLAN/REPORT REVIEW FEE
 2. CONDITIONS OF APPROVAL
 3. (2) SOILS REPORT
 4. (2) HYDROLOGY/HYDRAULICS REPORTS
 5. ROUGH GRADING PLAN (if previously graded or graded separately)
 6. STREET PLAN (as applicable)
 7. PM10 APPLICATION (8½ x 11)
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(2) ONSITE STREET IMPROVEMENTS
(and) (or)

(2) ONSITE STORM DRAIN (24x36 plan size)

1. PLAN/REPORT REVIEW FEE
2. CONDITIONS OF APPROVAL
3. (2) HYDROLOGY/HYDRAULICS REPORTS (as applicable)

City allows the combining of street improvement and storm drain plan sets, as applicable.



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- (2) OFFSITE STREET IMPROVEMENTS (24x36 plan size)
(and) (or)
 - (2) OFFSITE STORM DRAIN (24x36 plan size)
 1. PLAN/REPORT REVIEW FEE
 2. CONDITIONS OF APPROVAL
 3. APPROVED TENTATIVE MAP (if applicable)
 4. (2) TRAFFIC STUDY (as applicable & required by conditions of approval)
 5. (2) HYDROLOGY/HYDRAULICS REPORTS (as applicable)
 6. (2) SIGNING & STRIPING PLANS (signing & striping should be submitted concurrently with the offsite street improvement plans)

City now allows the combining of street improvement and storm drain plan sets, as applicable.

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- (2) FINAL PARCEL MAP
(or)
 - (2) FINAL TRACT MAP
(18X26 plan size, 1" to 40' scale (lot sizes < 10,000 sq. ft. or irregular shaped lots), 1" to 60' scale (lot sizes > 10,000 sq. ft.))
 1. MAP REVIEW FEE
 2. TITLE REPORTS
 3. EASEMENT DEEDS
 4. CONVEYANCE DEEDS
 5. BOUNDARY, LOT & CENTERLINE CALCULATIONS
 6. APPROVED TENTATIVE MAP
 7. REFERENCE MAPS

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- (2) REVISION – ANY IMPROVEMENT PLAN
(24x36 plan size, substitute mylar stamp, clouded revision areas and completed revision block)
 1. (1) ORIGINAL PLANS